

Fort Kent Public Library
Board of Trustees Meeting
May 28, 2024

Attendance

Board Members: Rory Collings (Assistant Chairperson), Karen Ouellette (Treasurer), Irene Murphy (Secretary) Norma Landry, Ann Belanger
Other: Andrew Birden (Library Director)
Absent: Liz Guy, Beurmond Banville, Jake Theriault

I. Call to Order at 5:32 pm by Rory Collings

II. Welcome: Rory Collings

III. Approval of Minutes: Ann moved and Karen seconded approval of the minutes from 4/30/2024. **PASSED.**

IV. Financial Report: Irene moved and Karen seconded approval of the financial report. **PASSED.**

V. Additional Agenda Items: Changes to operating hours.

Discussion - It was requested by the board that the Board Chairperson provide the meeting agenda to the board members one week prior to the meeting.

VI. Business

A. Director's Report : Refer to attached report

Key Bank Make A Difference Day - Ann moved and Karen seconded that Andrew be given permission to purchase no more than \$300.00 materials for this activity. **PASSED.**
Discussion - Karen will approach SW Collins about donating the paint needed for this project.

Summer Reading Program - Rory and Andrew reported about the progress.

Next Used Book Sale - June 15th.

B. Report on Les Amis (Friends) - Irene reported the group is making progress with their EIN number and 501c3 status. Les Amis have also completed their bylaws.

Discussion - Irene asked if the board would consider combining the volunteer picnic with the first annual membership meeting. The event would take place in mid August.

C. Yard Sale and future plans - It was reported that more materials have been brought to the dump and that we were able to sell a couple of chairs. Beurmond has placed info about the materials on Facebook. He is requesting that we continue the sale for a couple more weeks. Irene volunteered to contact Catholic Charities to see if they might want some of the materials left at the end of the sale.

D. CD Investigation - No info yet

E. 501c3 progress - No info yet

F. Next Meeting - July 30th at 5:30 pm

G. Change in Operating Hours - Andrew suggested the following changes based on patron suggestions and a study of foot traffic.

Friday - 11:00AM to 4:00PM

Saturday - 9:00AM to 1:00 PM

Storytime would move to 10 AM on Saturdays

Norma moved and Irene seconded the above changes to become effective on June 1. **PASSED**

Ann moved and Karen seconded the meeting adjourned at 6:17pm. PASSED.