

Fort Kent Public Library

Board of Trustees

October 29, 2024

Attendance: Rory Collings (Vice-Chairperson), Irene Murphy (Secretary), Karen Ouellette (Treasurer), Norma Landry, Beurmond Banville, McKenzie Hafford, Liz Guy,

Absent: Ann Belanger, Jacob Theriault

Other: Andrew Birden (Library Director)

- I. Call To Order: 5:30 pm by Rory Collings
- II. Welcome
- III. Approve Minutes: Norma moved and Beurmond seconded that we approve the minutes of the September meeting. **PASSED.**
- IV. Financial Report: Norma moved and Irene seconded that we approve the financial report as presented. **PASSED.**
- V. Additional Agenda Items: Committee Reports, Thanksgiving week hours, Resource Fair report, Tree lighting
- VI. Business
  - A. Director's Report - See attached
    - Tree Trimming - Andrew indicated he has made contact with Andrew Marquis regarding a quote. Nothing has been received yet. Beurmond Banville and Andre Landry would also be willing to help with this project.
    - Resource Fair - Rory and Norma indicated that participation was increased over last year's fair. The change in venue may have been part of the reason.
    - Downstairs Renovations - Andrew reported he has a check in the amount of \$10,793 for Roxy's Renos to cover half of the estimated project.
  - B. Report from Les Amis - Irene reported that they have their EIN number so a bank account can now be set up. They are continuing to make plans for the January art auction. Communication via email indicates they are looking at possibly applying for a grant.
  - C. Policies - Update. No action was taken at this time.
  - D. Other Agenda Items
    - Irene reported that the volunteer committee met to review current procedures. New guidelines have been established as a result of that work.
    - No action from other committees.
    - Thanksgiving Week the library will be closed on Thursday, the 28th, Friday, the 29th, and regular hours on Saturday, the 30th. The library will open at 5:00pm on Saturday the 30th for the tree lighting ceremony., Norma and Karen volunteered to take care of serving hot chocolate to the participants.
  - E. **Next meeting. It was decided that because of the holidays, our next meeting would be held on Tuesday, December 17th at 5:30pm. It was also suggested that the business meeting be followed by a holiday celebration. More to come on that via email.**

VII.Adjournment: Liz moved and Karen seconded that the meeting be adjourned at 6:30 pm  
**PASSED.**

\