

Fort Kent Public Library
Board of Trustees Meeting
August 27, 2024

Attendance: Jake Theriault (Chairperson), Rory Collings (Vice Chairperson), Irene Murphy (Secretary), Karen Ouellette (Treasurer), Ann Belanger, Liz Guy, Beurmond Banville, Norma Landry

- I. Call To Order: 5:30pm by Jake Theriault
- II. Welcome: Jake
- III. Approve Minutes: Ann moved and Liz seconded that we approve the minutes of the July meeting. **PASSED.**
- IV. Financial Report: Discussion - Could the credit card activity be itemized in each of the monthly reports?
Beurmond moved and Norema seconded that the financial report be approved.
PASSED.
- V. Additional Agenda Items:
 - A. Agenda discussion
 - B. Possible new board member
 - C. Resource Fair
- VI. Business
 - A. Director's Report
Discussion - Rory asked if remaining materials from the Summer Reading Program could be donated to community endeavors such as the elementary school and the new art center.
Irene reported the volunteer/membership supper was a success and that approximately 250 volunteer hours had been given to the Fort Kent Public Library.
Beurmond indicated that the 501c3 new status should be a part of the next library newsletter.
Karen suggested that the newsletter from the friends group be sent out to all of the existing members. It was also suggested that the meeting place for this group be included in the newsletter.
Irene reported that the last book sale resulted in no sales but that throughout the month, the book sale and donations had generated over \$200.00.
 - B. Report of Les Amis
Irene reported that plans for the October Art Auction are moving forward. They currently have donations from two local artists with more donations to come. The date is currently set for October 18th. Andrew is the library point person for this project.
 - C. Additional Items
 1. Beurmond reiterated that he wants a copy of the agenda and other meeting materials one week prior to the date of the stated meeting. All board members agreed that in order to be an informed and well prepared board member, having

these materials in a timely manner is very important to the functioning of the board.

2. Rory indicated that the Age Friendly Resource Fair is scheduled for October 28th at the Senior Citizens Center in Fort Kent.
3. Beurmond volunteered to contact Andrew about the future construction project. He is volunteering to be the point person for this in order to free Andrew up for library matters.
4. Jake submitted Mckenzie Hafford's name as a potential new board member. Norma moved and Rory seconded approval for adding Mckenzie as a new board member. **PASSED**. Irene will put together a packet of materials for the new member., Jake will invite Mckenzie to the September board meeting.

VII. Adjournment: Meeting adjourned at 6:35

NEXT MEETING is September 24th at 5:30pm